



**Tender Specifications**

**Open Procedure**

**No. ECHA/2013/483**

**Title: Certification of the ECHA Integrated Quality Management System against ISO 9001:2008 Standard**

**Annex 4.2.3 – Daily Subsistence allowances and accommodation flat-rates**

## **DAILY SUBSISTENCE ALLOWANCES AND ACCOMMODATION FLAT-RATES**

The daily subsistence allowance is deemed to cover all subsistence expenses incurred during one day of travel, including meals, local transport which includes transport to and from the airport or station, insurance and sundries. Applicable rates are provided in the table below:

| <b>Travel location</b> | <b>Daily allowance</b> | <b>Accommodation flat-rate ceiling</b> |
|------------------------|------------------------|--|
| AUSTRIA                | 95                     | 130                                    |
| BELGIUM                | 92                     | 140                                    |
| BULGARIA               | 58                     | 169                                    |
| CYPRUS                 | 93                     | 145                                    |
| CHECH REPUBLIC         | 75                     | 155                                    |
| DENMARK                | 120                    | 150                                    |
| ESTONIA                | 71                     | 110                                    |
| FINLAND                | 104                    | 140                                    |
| FRANCE                 | 95                     | 150                                    |
| GERMANY                | 93                     | 115                                    |
| GREECE                 | 82                     | 140                                    |
| HUNGARY                | 72                     | 150                                    |
| IRELAND                | 104                    | 150                                    |
| ITALY                  | 95                     | 135                                    |
| LATVIA                 | 66                     | 145                                    |
| LITHUANIA              | 68                     | 115                                    |
| LUXEMBOURG             | 92                     | 145                                    |
| MALTA                  | 90                     | 115                                    |
| NETHERLANDS            | 93                     | 170                                    |
| POLAND                 | 72                     | 145                                    |
| PORTUGAL               | 84                     | 120                                    |
| ROMANIA                | 52                     | 170                                    |
| SLOVAKIA               | 80                     | 125                                    |
| SLOVENIA               | 70                     | 110                                    |
| SPAIN                  | 87                     | 125                                    |
| SWEDEN                 | 97                     | 160                                    |
| UNITED KINGDOM         | 101                    | 175                                    |