

CORRIGENDUM

Open call for tender ECHA/2011/66 – Enterprise Content Management services and solutions

The following corrections are made to the tendering specifications:

1. Section 5.6. CHECKLIST OF DOCUMENTS TO BE SUBMITTED, page 46, instead of

“The purpose of the table below is to facilitate the preparation of the tender by providing an overview of the documents that must be included (marked by ■) depending on the role of each economic operator in the tender (coordinator/group leader in joint bid, partner in joint bid, single contractor, main contractor, subcontractor). Some of the documents are only relevant in cases of joint bids or when subcontractors are involved. Additional documents might be necessary depending on the specific characteristics of each tender.

Description	Section	Coordinator or group leader in joint bid	All partners in joint bid	Single or Main contractor	Sub-contractor
Identification Form	1	■	■	■	
Power of attorney of partners in joint bid indicating the group leader (see Annex 5.3.1)	1		■		
Letter of intent of subcontractor (see Annex 5.3.1)	1				■
Document stating the roles, activities and responsibilities, including expected percentages of execution of the tasks under the contract, of the proposed subcontractors (free format).	1			■	
Legal Entity Form (see Annex 5.3.1) Download the form from : http://ec.europa.eu/budget/execution/legal_entities_en.htm	1	■	■	■	■

Supporting documents for the Legal Entity File Form	1	■	■	■	
Financial Identification form (see Annex 5.3.1) <u>Download the form from:</u> http://europa.eu.int/comm/budget/execution/ftiers_en.htm .	1	■		■	
Exclusion Criteria form (see Annex 5.3.2)	2	■	■	■	■
Evidence of Economic and financial capacity (see Annex 5.3.3.1)	3	■	■	■	
Evidence of Technical and professional capacity: project reference form (See Annex 5.3.3.2)	3	■		■	
Evidence of a formal relationship (partnership or equivalent) between the tenderer/s and/or sub-contractors, and the Documentum software vendor (EMC Corporation) regarding software and/or services based upon EMC Documentum software.		■		■	
Evidence of Technical and professional capacity: List of certifications form (See Annex Error! Reference source not found.)	3	■		■	

The following Sections must be provided in the bid, their absence would mean rejection of the bid for incompleteness:

Description	Section	Coordinator or single tenderer
Technical Proposal: Proposal for the solution architecture design and the project plan for the DEP Follow-Up scenario (see Annex 5.1.2.2)		■
Technical Proposal: Proposal for the service implementation and quality management (see Annex 5.1.2.1)	4	■
Financial Proposal: Financial proposal form (see Annex 5.4)	5	■

“

It should read

“The purpose of the table below is to facilitate the preparation of the tender by providing an overview of the documents that must be included (marked by ■) depending on the role of each economic operator in the tender (coordinator/group leader in joint bid, partner in joint bid, single contractor, main contractor, subcontractor). Some of the documents are only relevant in cases of joint bids or when subcontractors are involved. Additional documents might be necessary depending on the specific characteristics of each tender.

Description	Section	Coordinator or group leader in joint bid	All partners in joint bid	Single or Main contractor	Sub-contractor
Identification Form	1	■	■	■	
Power of attorney of partners in joint bid indicating the group leader (see Annex 5.3.1)	1		■		
Letter of intent of subcontractor (see Annex 5.3.1)	1				■
Document stating the roles, activities and responsibilities, including expected percentages of execution of the tasks under the contract, of the proposed subcontractors (free format).	1			■	
Legal Entity Form (see Annex 5.3.1) Download the form from : http://ec.europa.eu/budget/contracts_grants/info_contracts/legal_entities/legal_entities_en.cfm	1	■	■	■	■
Supporting documents for the Legal Entity File Form	1	■	■	■	
Financial Identification form (see Annex 5.3.1) Download the form from: http://ec.europa.eu/budget/contracts_grants/info_contracts/financial_id/financial_id_en.cfm	1	■		■	
Exclusion Criteria form (see Annex 5.3.2)	1	■	■	■	■
Evidence of Economic and financial capacity (see Annex 5.3.3.1)	1	■	■	■	
Evidence of Technical and professional capacity: project reference form (See Annex 5.3.3.2)	1	■		■	
Evidence of a formal relationship (partnership or equivalent) between the tenderer/s and/or subcontractors, and the Documentum software vendor (EMC Corporation) regarding software and/or services based upon EMC Documentum software.	1	■		■	
Evidence of Technical and professional capacity: List of certifications form (See Annex 5.3.3.3).	1	■		■	

The following Sections must be provided in the bid, their absence would mean rejection of the bid for incompleteness:

Description	Section	Coordinator or single tenderer

Technical Proposal: Proposal for the solution architecture design and the project plan for the DEP Follow-Up scenario (see Annex 5.1.2.2)	2	■
Technical Proposal: Proposal for the service implementation and quality management (see Annex 5.1.2.1)	2	■
Financial Proposal: Financial proposal form (see Annex 5.4)	3	■

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