

## Minutes of the 41<sup>st</sup> meeting of the Management Board

Held in Helsinki from 17 to 18 March 2016

### I. Summary Record of the Proceedings

The Chair opened the meeting by welcoming Sabine JÜLICHER, the new representative from DG SANTE and Esther LYNCH from the European Trade Union Confederation (ETUC), participating for the first time in the Management Board meeting<sup>1</sup>.

#### 1. Agenda

The Chair introduced the draft agenda<sup>2</sup> and the room documents distributed for the meeting.

The Chair informed the Management Board members that the Report from the WG on the Board of Appeal will be taken in camera, on 18 March. It was furthermore proposed that the Implementing Rules to the EU Staff Regulations would also be taken on the same day. The agenda of the meeting was then adopted with these modifications.

#### 2. Declaration of Specific Interests

The Chair informed the members of the Management Board that she reviewed the members' declared conflicts of interests, together with the Secretariat, in accordance with ECHA's policy on conflicts of interests. No conflicts relating to the agenda of the 41<sup>st</sup> Management Board meeting were identified.

The Chair invited the members to further declare any specific interests that could not be drawn from their declarations of interests and which could be considered to be prejudicial to their independence with respect to any item on the agenda. No further specific interests were declared.

#### 3. Minutes of the 40<sup>th</sup> Management Board Meeting

The draft minutes<sup>3</sup> of the 40<sup>th</sup> Management Board meeting, held from 16 to 17 December 2015 in Helsinki, were approved subject to the modifications indicated in these minutes<sup>4</sup>.

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<sup>1</sup> The names of other persons attending the meeting and the proxy votes of which the Chair was notified are listed in Section IV of these minutes.

<sup>2</sup> MB/A/01/2016

<sup>3</sup> MB/M/04/2015

<sup>4</sup> See Corrigendum in Annex V

## 4. Quarterly Report on ECHA's Activities

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The Management Board took note of the quarterly report<sup>5</sup> on ECHA's progress in reaching the 2016 Work Programme targets and congratulated the Agency for the work done and its performance since the last meeting in December 2015, noting in particular ECHA's achievements in disseminating information on chemicals in more understandable formats.

The quarterly report was presented for the first time in its new format to the Management Board, which mirrors the revised activity structure introduced in the Work Programme 2016. Fourteen activities are presented and most of the cross-cutting activities are allocated under the operational work area they contribute to. The report includes key messages. The Executive Director clarified that this year, the quarterly report doesn't include key performance indicators (KPIs), as their achievement is monitored on a yearly basis. Nevertheless, the Management Board will be informed if there are serious deviations.

The Deputy Executive Director then made an overview of achievements on the activities and highlighted that the Registration Roadmap 2018 was progressing according to the plans and that ECHA's Evaluation progress report 2015 was published with recommendations to the registrants. It was noted that the expected peak of authorisation applications for chromates has arrived, which has had a significant impact on the Committees' and the Secretariat's workload. The Management Board was informed that, further to the European Commission's announcement, it is planned that ECHA will host the EU Nanomaterials Observatory (EUNO), financed through a budgetary delegation agreement.

The Management Board exchanged views on a number of topics of interest, which included:

- Recommendations for helping industry prepare for the 2018 registration deadline;
- Communication about ECHA's integrated regulatory strategy;
- The results of the manual screening of potential substances of concern;
- The interest of industry in the updating of the data sharing guidance;
- The expected incoming dossier for the harmonised classification and labelling of glyphosate and its implications for the on-going peer-review process of the European Food Safety Authority (EFSA) for the renewal of the approval of the pesticide active substance glyphosate;
- The deviations in revenues from fees in the first two months;
- The challenges raised to the committees by one upstream application for chromium;
- The first meeting of the Biocides Enforcement Group and its legal and financial basis;
- A recent ruling of the Board of Appeal, upholding the principle of "one substance, one registration" (OSOR);
- The importance of the EU Nanomaterials Observatory (EUNO) coming to ECHA.

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<sup>5</sup> MB/01/2016

## 5. General Report 2015

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The Board adopted the Agency's General Report 2015<sup>6</sup> and gave its appreciation for the results accomplished in the previous year.

The Executive Director explained that the report sets out the main achievements and outputs of ECHA, compared to the adopted Work Programme 2015. It also reports on the progress made in achieving ECHA's four Strategic Objectives, the indicator results (including surveys) and the activity-based allocation of resources in 2015.

Out of 58 performance indicators, ECHA achieved the target for 40 and exceeded it for 14 indicators. For three indicators the target was not achieved, namely the percentage of biocides establishment plan posts filled at the end of the year was 83 % (target 88 %), the cancelled carryover payment appropriations from 2014 was 5 % (target <5 %) and the percentage of PIC notifications processed within the legal timeframe 99 % (target 100 %).

The Management Board Working Group on Planning and Reporting had reviewed the previous draft in February and recommended the adoption, noting that the Secretariat had taken into account the comments provided to the previous version. Some further editorial changes were suggested by Board members and agreed in the meeting. A Commission representative proposed three areas to be addressed in forthcoming programming, notably dissemination work in the BPR field; creating synergies between REACH and BPR work for substances in articles and a recommendation to avoid divergence in harmonised classification and labelling with other EU bodies.

The final general report will be published and submitted to the Member States, the European Parliament, the Council, the Commission, the European Economic and Social Committee and the Court of Auditors.

## 6. Assessment of the Consolidated Annual Activity Report 2015

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The Management Board adopted its assessment of the Executive Director's Consolidated Annual Activity Report (CAAR)<sup>7</sup> drawn up in his capacity as ECHA's authorising officer under the Financial Regulation.

The Executive Director presented the content of the CAAR.

The Working Group on Planning and Reporting reviewed the report in February, made suggestions for changes and prepared a draft assessment for the Management Board. The draft assessment includes seven recommendations for 2016. The Management Board agreed to this draft taking into account some editorial and content suggestions by several members. One suggested clarification on the consolidated annual activity report 2015 was also taken into account.

The recommendations made by the Board in its assessment concern, amongst others, the implementation of ECHA's regulatory strategy, dedicated services for SMEs, a proactive review of the opinion-making process for REACH authorisations and restrictions, improving the budget execution by reducing underspending and the carry-over of appropriations and the continuation of ECHA's efficiency development programme. For the efficiency development programme, it was agreed that the Secretariat will report at a high level on this programme in an appropriate form to the full Management Board<sup>8</sup>.

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<sup>6</sup> MB/02/2016

<sup>7</sup> MB/03/2016

<sup>8</sup> Secretary note: the Working Group on Planning and Reporting was debriefed on the programme in November 2015.

The report and the assessment will be sent to the Court of Auditors, the European Parliament, and the Commission by 1 July 2016.

## 7. Second 5-year Draft Report on the Operation of REACH and CLP

The Management Board reviewed ECHA's Draft 5-year Report on the Operation of REACH and CLP<sup>9</sup>. Overall, Board members identified this second 5-year report as an important contribution to the REACH review and to the further development of the EU chemicals legislation in the context of REFIT and better regulation. The first impression is that it is well written, well documented and has pertinent messages.

It was pointed out that the draft clearly reflects the maturity of ECHA as an organisation and provides an opportunity to demonstrate its evolution from a data-gathering to a knowledge-building organisation.

The Management Board provided orientation for further drafting and finalising the report. The orientation remarks focussed on the need for the report to be evidence-based, so that conclusions and recommendations are sufficiently supported by quantitative and qualitative information.

Board members highlighted the need to present the achievements of REACH, and in particular evaluation and at the same time to point out remaining issues that are largely related to the quality of incoming dossiers and where further work is expected to be necessary. Board members furthermore commented on the presentation of resource needs after the 2018 deadline, the legislative clarity and regulatory gaps (e.g. on nanomaterials and endocrine disruptors). One member also wanted ECHA to conclude whether REACH is still fit for purpose or requires change.

The Board held an in-depth exchange of views on the communications aspect of the report. It was acknowledged that the target audience is the Commission and policy stakeholders, however, it was pointed out that critical opinions (e.g. on authorisation, substances in articles) of part of the wider public need to be recognised and addressed. The Management Board recognised that the reconciliation of this communications aspect with the fact-based reporting that should input the REACH review is one of the major challenges of the report.

Upon request, it was decided that the draft report remains open for further in-depth orientation remarks in writing from Board members by Friday 25 March. The final report will be submitted to the European Commission and published by 1 June 2016.

## 8. Role of ECHA Committees in the Application for Authorisation Process

The Management Board held an in-depth exchange of views on the role of ECHA's Committees in the REACH application for authorisation process. The discussion among other aspects dealt with concerns expressed in a European Parliament Resolution of 25 November 2015 which objected to the authorisation of a specific use of the chemical compound DEHP<sup>10</sup>.

For discussion, the Director of Risk Management presented the Secretariat's analysis<sup>11</sup> of the role of ECHA's Committees in the application for authorisation process and identified a procedure for considering improvements to the process. The analysis also considered in detail the concerns expressed in the Parliament's Resolution and was helped by an

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<sup>9</sup> MB/04/2016

<sup>10</sup> European Parliament resolution of 25 November 2015 on draft Commission Implementing Decision XXX granting an authorisation for uses of bis(2-ethylhexhyl) phthalate (DEHP) under Regulation (EC) No 1907/2006 of the European Parliament and of the Council (D041427 –2015/2962(RSP))

<sup>11</sup> MB/05/2016

exchange of views between ECHA and representatives of the Parliament from the secretariats of all political groups on 26 February 2016 in Brussels.

In addition, the SEAC Chair explained that the RAC and SEAC Committees have duly reflected on the Resolution and the implications for their work and concurred with the Secretariat's analysis. Other background material for this agenda item included also a letter signed by four MEPs on 16 March 2016 which reiterated and further elaborated on some of the concerns expressed in the European Parliament Resolution. One Board member appointed by the European Parliament also explained why she supported the messages given by these MEPs and called for a comprehensive review of RAC and SEAC procedures and associated guidance documents.

The Board appreciated the analysis made by the Secretariat and the suggested actions. In particular, it shared the conclusion that the Committees should avoid any formulations in the opinions that may undermine ECHA's scientific role which is distinct from the policy-making institutions.

The Management Board stressed that ECHA needs to be continuously open to critically review its processes and learn from experiences and external feedback. At the same time, it was highlighted that ECHA needs to be mindful of the demanding role of the Committee members and to protect the independence of the scientific-technical opinion-making in relation to authorisation as well as restriction processes.

A number of suggestions (such as minimum information requirements of applications, guidance given to applicants, standard formulations in opinions) were noted from this discussion as elements for further work for the Task Force on the Workability of Authorisation Applications, a task force established in 2014 jointly with the Commission, ECHA, its Committees and the Member States. Some of these reflections were also presented to the March meeting of the Competent Authorities for REACH and CLP (CARACAL) in Brussels. ECHA will duly consider how stakeholders can be more closely involved in the work of the task force.

With regard to the specific authorisation application, which was subject to the European Parliament Resolution, it was noted that the opinion-forming process at the Agency-level is now completed. The Committee opinions have been submitted to the Commission for taking a decision in accordance with REACH requirements. The Commission services have analysed the European Parliament Resolution and the decision-making process on a revised Commission draft decision is on-going. Should the application be granted in its current form, the applicants will have to submit an application for review within the prescribed timeline and ECHA will review this application taking into account all relevant information and requirements at the time.

It was agreed that within one month, the Management Board will receive an overview of the envisaged steps for looking into the process, and will be consulted on a draft reply to the letter received on behalf of four MEPs on 16 March 2016. The Management Board will hear a report later in 2016 on the further steps taken and on the progress achieved.

## 9. Report from the WG Board of Appeal [in camera]

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The Board members took note of a report from the Working Group on the Board of Appeal from its meeting of 16 March 2016 and held an exchange of views<sup>12</sup>.

## 10. Implementing Rules to the EU Staff Regulations

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The Management Board members adopted the seventh cluster of Implementing Rules<sup>13</sup> for further effect to the Staff Regulations and Conditions of Employment of Other Servants, which contained the Implementing Rules concerning Reclassification of Temporary and Contract Agents and working time. It was noted that the rules were agreed beforehand with the Agency's Staff Committee.

## 11. ECHA's future Building Project

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The Management Board took note of the preparatory activities undertaken in relation to ECHA's future building project<sup>14</sup>, as well as the indicative stages of the project. The Director of Resources explained that the current lease agreement on ECHA's office building expires on 31 December 2019 and ECHA shall inform the landlord of its intentions with respect to its choice for the future office building by 31 December 2017. In the same year, the Management Board will have to formally notify the Budgetary Authority of the planned building project, be it a continuation of the lease or the lease/purchase at another location in Helsinki. It was pointed out that this period coincides with the run-up to the 2018 registration deadline and an eventual move or renovation might, therefore, impact the Agency's work.

The Board endorsed the key planning parameters of the future building. When discussing these parameters, Board members emphasised the need for accurate planning, according to real needs, in particular with reference to the size of the future building. It was concluded that the Secretariat will aim for maximum precision, to the extent that it is possible, given the difficulties in predicting the Agency's staffing levels after 2020. Some Board members underlined the importance of further improving the ecological performance of ECHA's future building.

Furthermore, the Management Board nominated three members to act as advisors to the building project. The advisory group will be composed of Nina Cromnier (Chair), Sharon McGuinness (IE) and Hans Meijer (NL). They will be called upon to provide advice on the conclusions to be reached at each stage of the project and to communicate progress of the project on a quarterly basis to the Management Board.

## 12. Update on IUCLID as a Service

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The Management Board took note of an update on IUCLID as a service<sup>15</sup>, outlining the steps taken by the Secretariat further to an initial Board discussion in the Management Board in December 2015. During that meeting, the Board agreed to include the initiative in the work programme, pending approval by the Management Board and the availability of the necessary funds.

The Director of Information Systems explained that, due to envisaged savings in time and cost, industry, in particular SMEs and medium-sized companies have shown a considerable

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<sup>12</sup> Secretary note: a report from the in camera session will be circulated separately to the members of the Management Board.

<sup>13</sup> MB/06/2016

<sup>14</sup> MB/07/2016

<sup>15</sup> MB/08/2016

interest in the IUCLID as a service, i.e. an ECHA hosted IUCLID service available on-line to companies at any time and securely accessible over the Internet. Further to this validation of industry interest, the Secretariat is now working to precisely define the service, the costs and the business model, as well as to ascertain funding sources. For the maximum positive impact in view of the 2018 registration deadline, the service should become available by Q1/Q2 2017 and requires a decision from the Board in June.

An exchange of views showed continued support for the initiative and it was highlighted that industry perceives it as a clear signal that ECHA puts forth significant efforts in helping industry comply with their obligations. Several interventions pointed out the fact that the funding of the initial investment and operating costs need to be clarified, in particular with the Commission. A Commission representative confirmed that they are open to continuing this dialogue but that certain legal and budgetary parameters of the proposal require further consideration. The Commission is analysing ECHA's request of funding the free access for SMEs to the services from 2017 through the COSME programme.

## 13. Items for information

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### 13.1 Report from the Chair of the Advisory Committee on Conflict of Interests 2015

The Management Board took note of a Report<sup>16</sup> from the Advisory Committee on Conflict of Interests 2015. The Committee received two requests for advice towards the end of the year. The Board was also informed that a call for selection of an external expert of the Committee will be published in due course and the Management Board will be invited to nominate a new member to the Committee in its meeting in June 2016.

### 13.2 Notification of Budget Transfers

The Management Board took note of the three budget transfers<sup>17</sup> carried out in December 2015 under the responsibility of the Executive Director. The transfers were carried out to cover the costs related to purchasing ergonomic furniture to improve the health and wellbeing of ECHA staff.

### 13.3 Mid-term Review of the Decision on the Transfer of a Proportion of Fees to Member States

The Board took note of the planning for the mid-term review of its decision on the Transfer of a Proportion of Fees to Member States<sup>18</sup>. The mid-term review will take place between April and June 2016. The collection of data is on-going but preliminary findings indicate that the fee transfers do not risk exceeding the ceiling mainly due to higher revenues and that the work on substance evaluation seems not to be unduly affected by the new rules.

The Working Group will inform the other members of the findings from the intermediate report in the June Management Board meeting.

### 13.4 Update of the Management Board Rolling Plan

The Management Board took note of an update of the Management Board Rolling Plan<sup>19</sup>, including meeting dates for 2017. The meetings will take place in 2017 as follows: 23-24 March; 21-22 June; 28-29 September; 14-15 December.

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<sup>16</sup> MB/09/2016

<sup>17</sup> MB/10/2016

<sup>18</sup> MB/11/2016

<sup>19</sup> MB/12/2016

## 14. Any other business

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### 14.1 Information points from the European Commission

The Management Board received information from the European Commission on the second evaluation of ECHA. It was noted that Deloitte is conducting the study and they will contact some of the Management Board members with a view to setting up an interview.

The European Commission also informed the Board on the Procedure for selecting an Executive Director, following Article 84 of REACH. The mandate of ECHA's Executive Director runs until 31 December 2017. It was proposed that the Management Board will receive the draft vacancy notice for endorsement for the June 2016 Board meeting. The Commission will propose a shortlist of suitable candidates and the Management Board will, in 2017, appoint the new Executive Director.

### 14.2 Update on the composition of the Working Groups

The Board took note of the composition of the Management Board subgroups (Working Groups). Parvoleta Luleva (BG) will take over the chairmanship of the Working Group on the Transfer of Fees.

## Next meeting and closure

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The Chair noted that the next meeting of the Board is scheduled to take place from 22 to 23 June 2016, in Helsinki. In connection to the meeting, a Strategic Workshop for Management Board Members will be organised in the afternoon of 22 June 2016.

## II. Documents submitted to the Management Board

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Draft Agenda	MB/A/01/2016
Draft Minutes of the 40 <sup>th</sup> Meeting	MB/M/04/2015
Quarterly Report on ECHA's Activities	MB/01/2016
General Report 2015	MB/02/2016
Assessment of the Consolidated Annual Activity Report 2015	MB/03/2016
Second 5-year Draft Report on the Operation of REACH and CLP	MB/04/2016
Role of the ECHA Committees in the Application for Authorisation Process	MB/05/2016
Implementing Rules to the EU Staff Regulations	MB/06/2016
ECHA's future Building Project	MB/07/2016
Update on IUCLID as a Service	MB/08/2016
Report from the Chair of the Advisory Committee on Conflict of Interests 2015	MB/09/2016
Notification of Budget Transfers	MB/10/2016
Mid-term Review of the Decision on the Transfer of a Proportion of Fees to Member States	MB/11/2016
Update of the Management Board Rolling Plan	MB/12/2016

### III. Decisions taken/Conclusions reached by the Management Board

#### The Management Board:

- Adopted the revised agenda for its 41<sup>st</sup> meeting with the modification contained in these minutes.
- Approved the minutes of its 40<sup>th</sup> meeting with the amendments contained in Annex V of these minutes.
- Adopted the General Report 2015, subject to some editorial modifications.
- Adopted its assessment of the Executive Director's Consolidated Annual Activity Report, as presented by its Working Group on Planning and Reporting and subject to some suggestions for change.
- Instructed the Executive Director to submit the above statutory documents to the Member States and European Union Institutions, and to have them published, as required.
- Adopted a seventh cluster of Implementing Rules, giving further effect to the Staff Regulations and Conditions of Employment of Other Servants, pertaining to the following matters: reclassification of temporary and contract agents, working time.
- Endorsed the following key planning parameters of the future ECHA building:
  - Located in centre of Helsinki, with easy accessibility by public transport
  - Staffing level planning figure - 650 personnel
  - Required building surface area will be based on the Commission guidelines
  - Future building comprises office accommodation and a Conference Centre
  - Seek to reduce building-related costs
  - Seek to increase environmental performance of the building
  - Purchase option will be considered

The conclusion was reached with the understanding that ECHA will aim for maximum precision for the future building needs, to the extent that it is possible, given the difficulties in predicting the staffing levels after 2020.

- Nominated Nina Cromnier (Chair), Sharon McGuinness (IE) and Hans Meijer (NL) to act as advisors to the building project. The advisory group will provide advice on the conclusions to be reached at each stage of the project and communicate progress on a quarterly basis to the Management Board.
- Took note of the three budget transfers carried out in December 2015 under the responsibility of the Executive Director.

#### Agreed follow-up actions:

- The Management Board will get an overview of the envisaged steps for looking into the process of improving the application for authorisation process under REACH and the functioning of the ECHA Committees.
- The Management Board will be consulted on a draft reply to a letter received on behalf of four MEPs on 16 March 2016<sup>20</sup>.
- The Secretariat will report at a high level on the ECHA efficiency to the full Management Board.

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<sup>20</sup> A(2016)0574 on the role of ECHA Committees in the application for authorisation process

## IV. List of Attendees

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### Representatives of the Member States

Parvoleta LULEVA	(BG)	
Anastassios YIANNAKI	(CY)	
Karel BLÁHA	(CZ)	Also acting as proxy of Miroslava BAJANIKOVA
Jörg LEBSANFT	(DE)	
Henrik Søren LARSEN	(DK)	Also acting as proxy of Thomas JAKL
Kassandra DIMITRIOU	(EL)	
Ana FRESNO RUIZ	(ES)	
Pirkko KIVELÄ	(FI)	
Catherine MIR	(FR)	
Krisztina BIRÓ	(HU)	
Bojan VIDOVIC	(HR)	
Sharon McGUINNESS	(IE)	
Antonello LAPALORCIA	(IT)	
Judīte DIPĀNE	(LV)	
Marija TERIOŠINA	(LT)	
Paul RASQUE	(LU)	
Edward XUEREB	(MT)	
Hans MEIJER	(NL)	
Lidia WAŚOWICZ	(PL)	
Ana Lilia MARTINS	(PT)	
Luminița TÎRCHILĂ	(RO)	
Nina CROMNIER	(SE)	Also acting as proxy of Anne LAPERROUZE
Simona FAJFAR	(SI)	
Keith BAILEY	(UK)	

### Representatives of the European Commission

Antti PELTOMÄKI	Also acting as proxy of Kęstutis SADAUSKAS
Sabine JÜLICHER	

### Independent persons appointed by the European Parliament

Christina RUDÉN

### Representatives from interested parties appointed by the European Commission

Esther LYNCH	ETUC - European Trade Union Confederation
Stefan SCHEUER	EEB-BEUC - European Environmental Bureau/European Consumer Organisation
Peter SMITH	CEFIC –European Chemical Industry Council

### Observers from EEA/EFTA countries

Sigurbjörg SÆMUNDSDÓTTIR (IS)

### Persons participating on behalf of Board members/observers

Paul KRAJNIK	on behalf of Thomas JAKL (AT)
Enda VESKIMÄE	on behalf of Aive TELLING (EE)
Jana BALEJIKOVA	on behalf of Miroslava BAJANIKOVA (SK)
Mona AARHUS	on behalf of Henrik ERIKSEN (NO)
Björn HANSEN	on behalf of Kęstutis SADAUSKAS (EC)

### Other observers

Abdel EL-AMELI	European Commission
Lisa ANFÄLT	Accompanying Nina Cromnier (SE)

### ECHA staff

Geert DANCET	(Executive Director)
Jukka MALM	(Deputy Executive Director)
Andreas HERDINA	(Director of Cooperation)
Jack DE BRUIJN	(Director of Risk Management)
Christel MUSSET	(Director of Registration)
Leena YLÄ-MONONEN	(Director of Evaluation)
Luisa CONSOLINI	(Director of Information Systems)
Shay O'MALLEY	(Director of Resources)
Wim DE COEN	(Head of Unit, Executive Office)
Frank BÜCHLER	(Executive Office)
Gabriella CSEH	(Executive Office)
Malgorzata RADZIMOWSKA	(Executive Office)

(Staff attending specific agenda items)

Mercedes ORTUNO	(Board of Appeal Chairman)
Marcin WEISBROT	(Staff Committee representative)
Tomas ÖBERG	(Chairman of the Committee for Socio-economic Analysis)
Tim BOWMER	(Chairman of the Committee for Risk Assessment)
Watze DE WOLF	(Chairman of the Member State Committee)
Ferran MENDOZA	(Head of Unit Human Resources)
Eric RIEGER	(Team Leader for Policy and Regulation)
Tuula HAKALA	(Head of Unit Finance)
Henri ALATALO	(Budget Officer)
Matti VAINIO	(Head of Unit Risk Management Implementation)
Markus BERGES	(SSO - Risk Management)

## V. Corrigendum to the Draft Minutes of the 40<sup>th</sup> Management Board

### Amendments to the draft minutes proposed by DG GROW

#### 1. **Agenda item 6.1 Budget 2016, 8<sup>th</sup> paragraph**

[...] A Commission representative confirmed that a number of issues categorised in the background documentation as uncertainties would need continuous monitoring and discussion with the Commission. This would in particular apply to the proposal to offer IUCLID as a service to duty holders. **Taking into account that ECHA cancelled considerable amounts of its appropriations in 2014 and 2015, the potential new service may also be financed from unused funds.** [...]

#### 2. **Agenda item 9. Report from the WG Audit and Information on Ex-ante/ Ex-post Evaluations, penultimate paragraph**

[...] Concerning ECHA's SME verification activity it was noted that the language in which supporting documents are submitted continues making the evaluation of the documents resource-intensive. However, **the Executive Director confirmed that** ECHA is taking firm actions to deal with the existing backlog, **and will in 2016 present a proposal to the Management Board to adjust the scope of the SME verification activity.** [...]

### Amendments to the draft minutes proposed by DG SANTE

#### 3. **Agenda item 4. Quarterly Report on ECHA's Activities**

[...] The Executive Director highlighted that results for the most important performance indicators were well above the target, except the percentage of biocides establishment posts filled, which is a result of the substantial reduction in establishment plan posts **from for** 2016 **onwards**. [...]

#### 4. **Annex IV. List of Attendees**

[...] Mehdi HOCINE **accompanying Antti PELTOMÄKI** on **behalf of Michael Flüh (European Commission)** [...]