

Minutes of the 46th meeting of the Management Board

Held in Helsinki from 21 to 22 June 2017

I. Summary record of the proceedings

The Chair opened the meeting by welcoming the participants, especially the new members of the Management Board¹:

- Mr Paul KRAJNIK (AT)
- Ms Tatjana KOLESNIKOVA (CZ)
- Ms Hanna KORHONEN (FI)
- Ms Marie-Laure METAYER (FR)
- Ms Francesca GIANNOTTI (IT)
- Mr Alojz GRABNER (SI)
- Mr Oscar GONZALEZ SANCHEZ (ES)
- Ms Lisa ANFÄLT (SE)

The Chair also announced the Third Management Board Workshop on ECHA's next Strategic Plan, to take place in the afternoon of the first meeting day, 21 June.

The names of other participants attending the meeting and the proxy votes of which the Chair was notified are listed in Annex IV to these minutes.

1. Agenda

The Chair introduced the draft agenda² and proposed the following additions to be included under point 18. Any other business:

- Information on the operational implications of the UK's withdrawal from the EU
- Letter from animal welfare organisations to the Chair

In addition, the Chair proposed that point 10: "Composition of Management Board Working Groups" will be taken as the first point on the second meeting day (22 June), which will start at 09:00. This point will then be followed by point 14: "Report from the Working Group on Audit matters."

The Chair then informed Board members that time will be allocated under point 11. Quarterly Report on ECHA's Activities to discuss ECHA's communication approach, especially with a view to recent press releases.

The Chair also pointed out the following room documents:

- Draft Management Board opinion on the accounts 2016, prepared by the Working Group on Audit matters

¹ Their names and the names of other participants attending the meeting and the proxy votes of which the Chair was notified are listed in Annex IV to these minutes.

² MB/A/02/2017

- Commission note on the status of the second evaluation of ECHA
- First three years report on the operation of the PIC Regulation

The agenda of the meeting was then adopted on this basis. The order of these minutes reflects the order in which the points were taken.

2. Declaration of specific interests

The Chair informed the members of the Management Board that she reviewed the members' declared interests, together with the Secretariat, in accordance with ECHA's policy on conflicts of interests and identified no issues of concern.

The Chair invited the members to further declare any specific interests that could not be drawn from their declarations of interest and which could be considered to be prejudicial to their independence with respect to any item on the agenda. No conflicts relating to the agenda of the 46th Management Board meeting were signalled.

3. Minutes of the 45th Management Board meeting

The draft minutes³ of the 45th Management Board meeting, held from 30 to 31 March 2017 in Helsinki, were adopted, subject to the modification indicated in these minutes⁴.

4. Budget and programming of activities 2017-2018

4.1 Amendments to the Programming Document 2017-2019

The Management Board adopted an amendment⁵ to the Programming Document 2017-2019 to include the Commission's request for the Committee for Risk Assessment (RAC) to assess the scientific relevance of Occupational Exposure Limits (OELs) for certain carcinogenic chemical substances in ECHA's Work Programme 2017.

Board members underlined that there are on-going discussions in a number of Member States about ECHA's role in this process and expressed their concern for the impact of this additional task on ECHA's workload, stressing the need for adequate resources to carry them out.

Members also asked for proper consideration of resource implications if further future tasks with reference to OELs are entrusted to ECHA, pointing out that the allocation of this work should not serve as a precedent.

A representative of the Commission explained that, so far, RAC has been asked to assess five substances. At present, discussions within Commission services are on-going on how to align the work of SCOEL and RAC in the long term. This discussion will continue when the current mandate of SCOEL ends in 2018 and will then include the financial and human resources aspect as well.

³ MB/M/01/2017

⁴ See corrigendum in Annex V

⁵ MB/17/2017

4.2 Transfers within the budget

The Management Board took note of the budget transfers⁶ carried out under the responsibility of the Executive Director since the last notification.

4.3 Update on the Budget 2018 preparations

The Management Board took note of an update⁷ on the Budget 2018 preparations.

As informed in the Management Board meeting of March 2017⁸, a number of potential new tasks for ECHA to be undertaken in 2018 were under consideration by the Commission and not included in the budget request of the Management Board (submitted to the Commission in January 2017 with the ECHA draft Programming Document).

At present, the Management Board took note of the status of ECHA's request for financial and human resources in the 2018 budget in relation to the four regulations and those new tasks under preparation, namely endocrine disruptors, poison centres, occupational exposure limits, EU chemicals legislation finder and persistent organic pollutants.

The Management Board noted with concern that ECHA's requests for additional budget or staff in excess of the Multiannual Financial Framework (MFF) ceilings under the three budget lines were rejected by the Commission. The Executive Director clarified that, as a result, ECHA will not be able to take up the proposed new tasks to the extent foreseen and, in effect, their take-up will be conditional on the 2018 registration deadline generating higher-than-budgeted fee income.

Board members acknowledged the relevance of the new tasks foreseen for ECHA, in particular in terms of economies of scale and closing existing legislation gaps in the area of chemicals safety. However, they strongly stressed the need for appropriate resources and for a clearer reference to the expected efficiency gains. It was noted that tasks may also derive from the implementation of the Commission circular economy package. Board members underlined the need to seek support for securing resources with the Budgetary Authority, in particular at Council level. The Chair called on the Board members to contribute to this process in their Member State as far as possible.

As regards the potential new task on poison centres⁹, a number of Board members expressed concerns about legal, financial and IT-related aspects of the potential proposal. They highlighted the sensitivity of the notification platform both for industry and Member States, and in particular with regards to confidentiality and the risk of information leakage.

Board members called for further discussions with Member States on the basis of the feasibility study to be published in October 2017, aiming to clarify the legal, IT and financial aspects of the proposal. As concerns the budget for a poison centre portal, the Commission proposed to finance it from any economies of scale which could be achieved and any surplus of fee income and other charges.

The Commission explained that it would also be willing to consider other options, such as a specific communication for work related to exposure limits, as it is planned for work related to the definition of endocrine disruptors. The Management Board noted that should the budget of the Agency in 2018 not be in balance because of a shortfall of fee income, the Commission should be alerted immediately so that mitigation measures could be envisaged.

⁶ MB/18/2017

⁷ MB/19/2017

⁸ See minutes MB/M/01/2017

⁹ Commission Regulation (EU) 2017/542 amending Regulation (EC) No 1272/2008 of the European Parliament and of the Council on classification, labelling and packaging of substances and mixtures by adding an Annex on harmonised information relating to emergency health response, OJ L 78, 23 March 2017

5. Opinion of the final accounts of the Agency for 2016

The Management Board took note of ECHA's final annual accounts for the financial year 2016 and the preliminary observations of the European Court of Auditors thereon. The Board adopted its opinion¹⁰ on the Agency's final annual accounts 2016, in line with the recommendation made by the Management Board Working Group on audit matters.

The Court of Auditors provided observations on the accounts and ECHA's financial management. One remark made by the Court of Auditors concerned the high carry-overs of committed appropriations for titles III and IV. Another remark concerned the lack of requirement for periodical external evaluations of the Agency's activities and a third one concerned the underestimation of the pension contribution ECHA has to pay to the Commission.

The Secretariat provided an answer and proposed follow-up measures for these observations, noting that not all observations would necessarily be maintained by the Court of Auditors in the final observations.

The Board instructed the Executive Director to forward the opinion on behalf of the Management Board to the Commission's Accounting Officer, the European Court of Auditors, the European Parliament and the Council by 1 July 2017. The final annual accounts of the Agency will be published in the Official Journal of the European Union by 15 November 2017.

6. Appointment of an interim Accounting Officer

The Management Board appointed Mr Markus WOLF as an interim Accounting Officer¹¹, as from 16 August 2017 until the appointment of the new accounting officer.

The accounting officer is appointed by the Management Board and covered by the EU Staff Regulations. Further to the termination of duties of Mr John WICKHAM, whom the Management Board appointed as ECHA's accounting officer in its 27th meeting in September 2012 and who will move to another post in the Agency, the function of accounting officer will become vacant, as from 16 August 2017. The Management Board proceeded to appoint the interim Accounting Officer to ensure the continuity of ECHA's operations.

The Management Board also appointed Ms Hanna KORHONEN (FI) as its observer in the selection procedure of the new accounting officer.

7. Review of the Decision on the remuneration of experts and co-opted members

The Management Board endorsed the Secretariat's proposal¹² that the decision on the remuneration of experts and co-opted members¹³ does not require any amendment at this time.

The proposal included a review of the functioning of co-opted members and their rapporteurships in RAC and SEAC and concluded that all co-opted members have demonstrated added value with their knowledge and experience, as well as by handling a substantial amount of applications for authorisation.

The Secretariat pointed out that a continuous support of co-opted members is warranted to keep up with the high workload in both committees, which, despite a decline in applications for authorisation, remains equally high due to increasing dossiers in other processes.

¹⁰ MB/20/2017

¹¹ MB/21/2017

¹² MB/22/2017

¹³ MB/07/2015

The Secretariat informed the Management Board that in early 2018 it would launch a new call for co-opted members, up to a maximum of five members, to ensure continuity of co-option also after the end of the current term in December 2018.

The foreseen support of the co-opted members would not be exclusively for applications for authorisation, but co-opted members would also be expected to be fully operational in other processes of RAC and SEAC, including new ones on occupational health and safety, and would be chosen based on their competences.

Board members expressed their support for the proposal. At the same time, they asked the Secretariat to clarify whether the use of co-opted members points to a structural issue with the functioning of the committees, as well as to provide information on the costs incurred by the work of co-opted members.

The Board also invited the committee Chairs to regularly report to the Board on the workload, expertise needs of the committees, as well as reporting annually on the level of members' engagement.

8. Request from the Swiss authorities to participate in the CLP work of the HelpNet

The Management Board agreed that Switzerland participates as an observer in the work of the CLP HelpNet¹⁴.

This approval follows the application of the Swiss Federal Office of Public Health as a national notification authority for chemicals for the status of observer in the CLP HelpNet.

The Commission services granted their consent for Switzerland to participate in the work of the CLP HelpNet and the Secretariat recalled that the Management Board had previously invited Switzerland to participate in ECHA's work through the BPR HelpNet.

9. Appointment of Committee members

The Management Board appointed¹⁵ three new members for the Committee for Risk Assessment (RAC) and three new members for the Committee for Socio-Economic Analysis (SEAC).

The Management Board renewed the mandates of two RAC members and five SEAC members for a three-year term (see Annex III to these minutes for details).

The names of the committee members¹⁶ will be published on ECHA's website together with their annual declarations of interests.

The Management Board asked the Secretariat to prepare an in-depth discussion on the composition of ECHA's scientific committees, their needs for particular expertise and skills, as well as the level of engagement of their members.

A member highlighted that avoiding potential conflicts of interests remains an important aspect in appointing committee members.

¹⁴ MB/23/2017

¹⁵ MB/24/2017

¹⁶ See Annex III to these minutes for details.

10. Quarterly report on ECHA's activities

The Management Board took note of the quarterly report¹⁷ on ECHA's progress in reaching the 2017 Work Programme targets.

The Executive Director made an overview of achievements on the activities and highlighted that the first version of the European Observatory on Nanomaterials was launched on 14 June.

The Executive Director also highlighted that an internal Agency-wide programme has been established to manage the 2018 REACH registration deadline and the updated resource model indicates increased resource needs, compared to previous estimations.

The Deputy Executive Director then reported in more detail on the developments in the different activity areas of the Agency.

Board members congratulated the Secretariat on the progress over the previous quarter, in particular on the launch of the European Observatory on Nanomaterials.

Board members commented on a wide range of topics covering various REACH, BPR and PIC processes. This included:

- Feedback on ECHA's Cloud services;
- Applications for authorisations (streamlining the process, as well as guidance development on use descriptions and Member State involvement therein);
- Union authorisations under BPR and their coordination with product approvals at national level;
- The timing of the pilot projects that fall under the collaborative approach;
- Interaction with representatives of interested parties;
- A high percentage of accepted confidentiality claims;
- A need to reach out to stakeholders representing social partners in the context of new Agency tasks related to Occupational Exposure Limits;
- The 2018 REACH registration deadline (on resource needs, on industry's preparedness); and
- The limited commenting on ECHA's recommendations for inclusion of substances in the Authorisation List (Annex XIV).

Board members also received a presentation and exchanged views on the implementation of ECHA's approach to communicating with the media, in particular with the press, as well as the Agency's external communication strategy.

The Management Board highlighted the need to carefully preserve the reputation of ECHA and focused on the importance of selecting titles and headlines of press releases that reflect the content of the press release; the challenge of including more than one message within the same release and presenting complex scientific issues and the uncertainties therein in an understandable manner.

11. Composition of Management Board Working Groups

The Management Board decided the new composition of its working groups (subgroups)¹⁸, based on the interests in membership submitted by the members (see Annex III to these minutes for details).

¹⁷ MB/26/2017

¹⁸ MB/25/2017

12. Report from the Working Group on Audit matters

The Management Board took note of a report from its Working Group on Audit matters about its meeting of 20 June 2017. The report included information on the Internal Audit Capability activities in 2016 and more recently in 2017, on *ex-ante* and *ex-post* evaluations, on the IAS draft risk assessment, on the results of the full external assessment of IAS and IAS action plan and on the organisational independence of the internal auditor.

13. Revision of the Standard Security Requirements for access to ECHA's IT systems

The Management Board adopted a revised decision¹⁹ titled "Adoption and scope of application of unified declarations of commitment by a Member State competent authority/ mandated national institutions/ designated national authority of a Member State and the European Commission with respect to security aspects for ECHA's information systems".

The Secretariat explained that the revised standard security requirements, as agreed by the Security Officers Network, are streamlined and better aligned with the current status of ECHA's IT systems, as well as with the remote access solutions, i.e. teleworking is now fully incorporated.

The new requirements provide more flexibility for implementation and reduce the burden on competent authorities by removing obsolete and/or irrelevant requirements.

The Management Board also took note of the presented further evolution of the ICT security compliance issues with the audit requirements in Member States, first presented by the Secretariat in 2015 and later in March 2017. The analysis was presented as a follow-up to the March 2017 Management Board meeting²⁰.

The Secretariat informed that, as the foreseen escalation procedure has been in force since March 2017, it would be premature to conclude on the common root cause of deviations from the audit requirements and referred to the presentation of the individual causes.

The Board noted nevertheless that the new escalation procedure appears to work well as it resolved the issues in all but one of the national authorities. Board members expressed their appreciation for the improvements brought by the escalation procedure, as the process has proven to be useful.

14. Progress with implementing the SVHC Roadmap

The Management Board took note of the report²¹ and the efforts undertaken by the ECHA Secretariat to implement the Roadmap for SVHC identification and the implementation of risk management measures under REACH (SVHC Roadmap to 2020).

The state of play was provided as an update on ECHA's contribution to having all relevant currently known substances of very high concern identified and included on the Candidate List by 2020.

The Secretariat reported that the work on registered substances with confirmed SVHC properties – not used as intermediates – has been completed. Those substances which are not included in the Candidate List or heavily restricted, although they have harmonised classification as CMRs, are regularly scrutinised.

The screening and prioritisation for further data generation works well where the registration dossiers for the substances are of sufficient quality. However, for registered substances, not selected so far by the common screening, the lack of sufficient quality use information and of long-term effects is a major concern. The outcome of the review of the

¹⁹ MB/27/2017

²⁰ See Minutes MB/M/01/2017

²¹ MB/28/2017

Roadmap started in 2016 and will be documented in the next annual report. It will serve as a basis for a discussion on future actions.

Board members welcomed the report and expressed their appreciation for ECHA's work, recognising that ECHA's SVHC Roadmap implementation activities have evolved and now support the main elements of ECHA's integrated regulatory strategy. They confirmed that the implementation of the SVHC Roadmap is a high priority not only at European level but also in a number of Member States and called on ECHA to keep up its efforts.

A Board member appointed by the Commission to represent interested parties emphasised the important role of the Candidate List in informing consumers, as well as being a reference point for industry and expressed concern that the exercise is limited to registered chemicals with exposure information.

At the same time, several Board members called for enhanced predictability of the SVHC identification process and asked for numerical information on the known SVHCs. Board members also suggested to keep the topic regularly on the agenda, in particular with respect to the communications aspect.

15. Report from the Advisory Group on the future building project

The Management Board took note of a report from its advisory group on ECHA's future premises. The report included the activities undertaken since the last Management Board meeting in relation to ECHA's future building project, as well as the indicative timetable for the next steps of the project.

It was noted that the progress of the project is on track: ECHA's Evaluation Committee is conducting detailed negotiations and due diligence activities with two remaining candidates at present and the final offers are expected by August 2017.

The Management Board will be invited to endorse the future building in September 2017, before seeking the consideration of the proposal by the Budgetary Authority by the end of the year. The project is foreseen to move into the implementation phase in 2018.

16. Board of Appeal (BoA)

16.1 Annual report from the Chairman

The Management Board took note of the annual report²² from the Chairman of the Board of Appeal (BoA) and congratulated the members of the BoA and its Registry for the excellent work, especially in light of the growing complexity of the cases submitted to it.

The Chairman of the BoA reported on the record number of final decisions adopted within the reporting period, as well as on the high number of procedural decisions and cases examined, both for REACH and the BPR.

The Chairman gave information to the Management Board on the lessons learnt from BoA cases, in particular on the nature of issues submitted to the Board, on the time necessary to finalise decisions, on the usefulness of the interaction with the parties and on the impact of the new administrative arrangements between the BoA Chairman and the ECHA Executive Director.

The Head of the Legal Affairs Unit gave an overview of the follow-up of appeal decisions. Out of the 15 decisions on content, seven were favourable to the appellant. Two were minor, case-specific issues and five annulled ECHA's decisions on nanomaterials. The follow-up is that ECHA is currently not issuing such decisions.

A number of Management Board members expressed their appreciation for the work of the BoA, stressing that the BoA serves the purpose envisaged for it in REACH. They pointed to

²² MB/29/2017

the need to keep the case examination as focused as possible, given the suspensive effect of appeals, and noted that some of its decisions have had a big impact beyond the particular case before the BoA.

16.2 Annual report from the Working Group

The Management Board took note of the annual report of its Working Group on the Board of Appeal. The oral report gave an overview to Board members on the mandate and composition of the working group, as well as its activities in 2016.

Mr Hans MEIJER (NL), the recently elected Chair of the working group explained that it held three meetings in 2016 and convened for the reporting officers' appraisal dialogues meeting.

The working group prepared the annual appraisals of the Chairman and the technically qualified member of the BoA, as well as the probationary period report of the (then) new legally qualified member.

The revised administrative arrangements of the BoA take into account the revised BoA rules of procedures. The working group also contributed to the work on the contract modalities for BoA members as ECHA staff, which resulted in a Management Board written procedure²³, by the way of which a solution was found for the BoA to continue its work in the current composition.

17. Items for information

17.1 Report from Written Procedure

The Management Board took note of a report from the Chair on the outcome from the first Management Board written procedure in 2017²⁴. This concerned the adoption of a Staff Regulation implementing rule on the procedure governing the engagement and use of temporary staff under Article 2(f) of the CEOS taking into account Board of Appeal members. The draft rules have been formally sent to the Commission for the agreement required under Article 110 of the Staff Regulations.

17.2 Status of the 2nd evaluation of ECHA and the preparation of the 2nd REACH Review

The Management Board took note of an update²⁵ from the Commission on the status of ECHA's 2nd evaluation and the preparation of the 2nd REACH Review.

The ECHA performance evaluation study was commissioned in the framework of the REACH REFIT evaluation. The update provided for the Board included the objective and scope of the study, the approach used, as well as the main findings and conclusions of the evaluator.

Management Board members welcomed the update and called for further information as soon as the Commission's staff working document is available (end of April 2018).

Board members stressed the importance of the Commission's findings, in particular with respect to the on-going work on ECHA's next strategic plan, which should take the recommendations into account.

²³ MB/WP/01/2017, see 17.1 Report from Written Procedure

²⁴ MB/WP/01/2017

²⁵ MB/30/2017

17.3 Discharge recommendations 2015

The Management Board took note of the discharge recommendations 2015²⁶, adopted by the European Parliament on 27 April 2017. The Secretariat will present the follow-up report to the December Management Board meeting.

17.4 Annual performance appraisals of the members of the Board of Appeal and the Executive Director

The Management Board took note of the finalisation of the annual appraisal exercises for the Executive Director, the Chairman of the Board of Appeal and the Board of Appeal members, as informed by the Chair.

18. Any other business

Operational implications of the UK's withdrawal from the EU

The Management Board took note of an oral report from the Secretariat on the preparations for the operational implications of the UK's withdrawal from the EU. The Secretariat noted that, without prejudice to any provisions of the withdrawal agreement, the operational implications are likely to concern UK staff in employment with ECHA; regulatory, operational and administrative processes; as well as the Agency's revenue post-2018 and under the next Multiannual Financial Framework. Board members asked the Secretariat to regularly report on the status of preparations.

Letter from animal welfare organisations to the Chair

The Chair informed the Management Board of a letter from an animal welfare organisation sent to her on ECHA's draft report on the regulatory applicability of alternative and non-animal approaches. The Secretariat is drafting the reply to this letter and Board members will receive a copy thereof.

Board members took note of the letter, stressed the importance of this ECHA report and asked the Secretariat to share it with them before its publication.

Introduction of the Chair of the Forum for enforcement

The Management Board welcomed Ms Katja VOM HOFE, recently elected Chairperson of the Forum for Exchange of Information on Enforcement (Forum). Ms VOM HOFE gave a brief overview of the Forum's current projects. Board members took note of the information and invited Ms VOM HOFE to give a more in-depth presentation at a later stage.

Next meeting and closure

The Chair noted that the next meeting of the Board is scheduled to take place from 28 to 29 September 2017, in Helsinki.

²⁶ P8_TA(2017)0165

II. Documents submitted to the Management Board

Draft agenda	MB/A/02/2017
Draft minutes of the 45 th meeting	MB/M/01/2017
Amendments to the Programming Document 2017-2019	MB/17/2017
Transfers within the budget	MB/18/2017
Update on the Budget 2018 preparations	MB/19/2017
Opinion of the final accounts of the Agency for 2016	MB/20/2017
Appointment of an interim Accounting Officer	MB/21/2017
Review of the Decision on the remuneration of experts and co-opted members	MB/22/2017
Request from the Swiss authorities to participate in the CLP work of the HelpNet	MB/23/2017
Appointment of Committee members	MB/24/2017
Composition of Management Board Working Groups	MB/25/2017
Quarterly Report on ECHA's Activities	MB/26/2017
Revision of the Standard Security Requirements for access to ECHA's IT systems	MB/27/2017
Progress with implementing the SVHC Roadmap	MB/28/2017
Annual report from the Chairman of the Board of Appeal	MB/29/2017
Status of the 2 nd evaluation of ECHA and the preparation of the 2 nd REACH Review	MB/30/2017

III. Decisions taken/Conclusions reached by the Management Board

The Management Board:

- Adopted the agenda for its 46th meeting.
- Approved the minutes of its 45th meeting with one clarification.
- Adopted an amendment to the Programming Document 2017-2019.
- Adopted its opinion on the Agency's final annual accounts 2016; and instructed the Executive Director to forward the opinion on behalf of the Management Board to the Commission's Accounting Officer, the European Court of Auditors, the European Parliament and the Council by 1 July 2017.
- Appointed Mr Markus WOLF as interim Accounting Officer, from 16 August 2017 until the appointment of the new accounting officer.
- Appointed Ms Hanna KORHONEN (FI) as Management Board observer in the selection procedure of the new accounting officer.
- Endorsed the Secretariat's proposal that the decision on the remuneration of experts and co-opted members does not require any amendment.
- Agreed that Switzerland participates as observer in the work of the CLP HelpNet.
- Appointed:
 - o Ms Judite DIPANE (LV) and Ms Francesca GIANNOTTI (IT) as members of the Working Group on the Transfer of Fees to Member States;
 - o Mr Paul KRAJNIK (AT) and Ms Lisa ANFÄLT (SE) as members of the Working Group on Planning and Reporting;
 - o Ms Marie-Laure METAYER (FR) as a member of the ECHA Quality Steering Group; and
 - o Ms Hanna KORHONEN (FI) as a member of the Working Group on Audit.
- Appointed new members for the Committee for Risk Assessment (RAC) and Committee for Socio-Economic Analysis (SEAC) and renewed the three-year terms of Committee members as follows:

New RAC members:

Austria	LOSERT Annemarie
Bulgaria	VITCHEVA Vessela
Italy	AQUILINA Gabriele

New SEAC members:

Czech Republic	BLAHA Karel
Lithuania	RUZGYS Karolis
Lithuania	ZAIKOVA Ilona

Renewal of RAC memberships:

MS	RAC member	Expiry date of the current three-year term
Denmark	SOERENSEN Peter Hammer	24 September 2017
Germany	STAHLMANN Ralf	16 December 2017

Renewal of SEAC memberships:

MS	SEAC member	Expiry date of the current three-years term
Croatia	KAJIC Silva	16 December 2017
Germany	THIELE Karen	25 September 2017
Latvia	LOCS Janis	16 December 2017
Latvia	BERGS Ivars	16 December 2017
Spain	NARROS SIERRA Adolfo	13 August 2017

- Adopted the revised decision on the adoption and scope of application of unified declarations of commitment by a Member State competent authority/ mandated national institutions/ designated national authority of a Member State and the European Commission with respect to security aspects for ECHA's information systems.
- Took note of the latest budget transfers carried out under the responsibility of the Executive Director.
- Took note of an update on the Budget 2018 preparations.
- Took note of the quarterly report on ECHA's activities.
- Took note of an oral report from its Working Group on Audit matters.
- Took note of the presented root cause analysis for ICT security compliance issues in Member States.
- Took note of a report on the progress with implementing the SVHC Roadmap.
- Took note of a report from its Advisory Group on ECHA's future premises.
- Took note of the annual report from the Chairman of the Board of Appeal.
- Took note of the annual report of its Working Group on the Board of Appeal.

Agreed follow-up actions:

- The Secretariat will facilitate an in-depth discussion with Member States regarding the potential new task related to EU poison centres. The discussion will take place on the basis of the feasibility study to be published in October 2017 and aim at clarifying the legal, IT and financial aspects of the Commission proposal.
- The Secretariat will provide information on the costs incurred by the work of co-opted members.
- The Chairs of the committees (RAC and SEAC) will annually report to the Board on the workload, expertise needs of the committees, as well as on the level of engagement of members.
- The Secretariat will prepare an in-depth discussion on the composition of ECHA's scientific committees, their needs for particular expertise and skills, as well as the level of engagement of their members.
- The Secretariat will provide numerical information on known SVHCs. The Secretariat will regularly report to the Management Board on the preparations for the operational implications of the UK's withdrawal from the EU.
- The Secretariat will circulate the draft report on the regulatory applicability of alternative and non-animal approaches to Management Board members prior to its publication (foreseen for October 2017).
- The Management Board will invite the Forum Chair (Ms Katja VOM HOFE) to give an update on the work and current projects of the Forum.

IV. List of attendees

Representatives of the Member States

Paul KRAJNIK	(AT)	
Anne-France RIHOUX	(BE)	
Parvoleta LULEVA	(BG)	
Bojan VIDOVIĆ	(HR)	
Anastassios YIANNAKI	(CY)	
Tatjana KOLESNIKOVA	(CZ)	
Henrik Søren LARSEN	(DK)	
Hanna KORHONEN	(FI)	
Marie-Laure METAYER	(FR)	
Jörg LEBSANFT	(DE)	(also acting as proxy of Christina RUDEN)
Kassandra DIMITRIOU	(EL)	
Krisztina BIRÓ	(HU)	
Sharon McGUINNESS	(IE)	(also acting as proxy of Anne LAPERROUZE)
Francesca GIANNOTTI	(IT)	
Judīte DIPĀNE	(LV)	
Marija TERIOŠINA	(LT)	
Edward XUEREB	(MT)	(present on 21 June)
Hans MEIJER	(NL)	(also acting as proxy of Paul RASQUE and of Edward XUEREB (on 22 June only))
Lidia WAŚOWICZ	(PL)	
Ana Lilia MARTINS	(PT)	
Luminita TIRCHILA	(RO)	
Miroslava BAJANIKOVA	(SK)	
Alojz GRABNER	(SI)	
Oscar GONZALEZ SANCHEZ	(ES)	
Lisa ANFÄLT	(SE)	
Keith BAILEY	(UK)	

Representatives of the European Commission

Antti PELTOMÄKI	(present on 21 June)
Sabine JÜLICHER	(also acting as proxy of Kestutis SADAUSKAS and of Antti PELTOMÄKI (on 22 June only))

Representatives from interested parties appointed by the European Commission

Stefan SCHEUER	EEB-BEUC - European Environmental Bureau/European Consumer Organisation
Peter SMITH	CEFIC –European Chemical Industry Council

Observers from EEA/EFTA countries

Sverre-Thomas JAHRE	(NO)
Sigurbjörg SÆMUNDSDÓTTIR	(IS)

Persons participating on behalf of Board members/observers

Bjorn HANSEN	(on behalf of Kestutis SADAUSKAS)
Enda VESKIMÄE	(on behalf of Aive TELLING)
Andre WEIDENHAUPT	(on behalf of Paul RASQUE)

Other observers

Abdel EL-AMELI

European Commission

ECHA staff

Geert DANCET	(Executive Director)
Jukka MALM	(Deputy Executive Director)
Andreas HERDINA	(Director of Cooperation)
Jack DE BRUIJN	(Director of Risk Management)
Christel MUSSET	(Director of Registration)
Leena YLÄ-MONONEN	(Director of Evaluation)
Luisa CONSOLINI	(Director of Information Systems)
Shay O'MALLEY	(Director of Resources)
Minna HEIKKILÄ	(Head of Legal Unit)
Lindsay JACKSON	(Head of Communications Unit)
Wim DE COEN	(Head of Unit, Executive Office)
Frank BÜCHLER	(Executive Office)
Gabriella CSEH	(Executive Office)

(Staff attending specific agenda items)

Tuula HAKALA	(Head of Unit Finance)
John WICKHAM	(Accounting Officer, Finance Unit)
Malgorzata RADZIMOWSKA	(Strategic Planning Officer, Executive Office)
Mercedes ORTUNO	(Board of Appeal)
Sari HAUKKA	(Board of Appeal)
Andrew FASEY	(Board of Appeal)
Alen MOCILNIKAR	(Registry of the Board of Appeal)
Julian ROBERTS	(Staff Committee representative)

V. Corrigendum to the Draft Minutes of the 45th Management Board

Amendment to the draft minutes proposed by the Secretariat:

1. Agenda item 2. Declaration of specific interests

Addition of the following text:

The Chair reminded the other Board members that the procedure and practical arrangements for the appointment of the Executive Director (agenda item 12) will be discussed in a closed session (in camera). Only Management Board members, persons attending on behalf of Board members for this meeting ***[persons of trust]*** and essential ECHA Secretariat staff, i.e. Executive Director, the Head of the Legal Affairs Unit and the Management Board Secretary attend.