

MSCA...

which functionalities in REACH-IT ?

REACH-IT / IUCLID Stakeholder Workshop

Helsinki 26/03/2009

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1- List of MSCA functionalities available

2- Who will have access to the MSCA functionalities ?

- 1- Access the REACH dossiers submitted
- 2- Search and view pre-registration and pre-SIEF data
- 3- Consult the NONS claiming state of play
- 4- Be informed by internal message of dossier progress
- 5- And soon... submit an Authority dossier
- 6- Manage MSCA users and roles

1- Access the REACH dossiers submitted



- Available searches for the MSCAs:
 - Find dossiers
 - Find substances
 - Find companies
 - Find pre-SIEFs
 - Find pre-registrations
 - Find dossier annotations

 - The MSCAs have the same options as the Agency regarding “searches” except for “Find PPORD Dossiers” that is restricted to the relevant MSCA
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1- Access the REACH dossiers submitted



The screenshot shows the ECHA user interface. At the top left is the ECHA logo. Below it is a navigation menu with the following items: Home, Pre-registration, Pre-SIEF, Online dossiers, Registration / notification, Joint submission, My worklist, Message box, Inventories, Administration, Process, and Invoices. The 'Search' item is highlighted, and a dropdown menu is open showing the following search criteria: Dossier, Substance, Company, Pre-SIEF, Pre-registration, and Annotations. The main content area displays a welcome message for 'sysadmin sysadmin', a notification for 57 unread messages, and a connection timestamp of 2009-03-20 14:12:05.0.

Navigation Item	Content
Home	Home
Pre-registration	Welcome sysadmin sysadmin.
Pre-SIEF	You have 57 unread message(s) in your message box.
Online dossiers	You last connected on 2009-03-20 14:12:05.0.
Registration / notification	
Joint submission	
My worklist	
Message box	
Inventories	
Administration	
Process	
Invoices	
Search	Dossier Substance Company Pre-SIEF Pre-registration Annotations

1- Access the REACH dossiers submitted

- Navigation structure

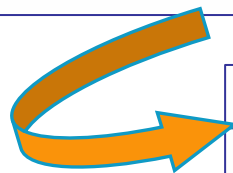
Search

Search Domain

Search Domain: [Select type] ▼

Select query: [Select type]

- Dossier
- Substance
- Company
- Pre-SIEF
- Pre-Registration
- C&L Inventories
- Annotations



Search

Search Domain

Search Domain: Dossier ▼

Select query: [Select query] ▼

- [Select query]
- Find by submission
- Find by substance
- Find by organisation

1- Access the REACH dossiers submitted

- Links in the *Search results* can be used to navigate to the REACH-IT dossier

Search results	
Substance identity	Earliest registr
4-amino-3-methyl-6-phenyl-1,2,4-triazin-5-one	30/11/2010
<input type="button" value="Export"/>	

Search results				
Submission number	Submission date	Submission update	Status	Dossier UUID
AE120232-76	13/03/2009	No		IUC5-393859eb-7239-456a-b6ce-7a7d8b0f2d5f
AM120325-53	19/03/2009	No		IUC5-9028c092-4e00-4ca9-aa46-b49313209883

- Navigating to the dossier only offers a read-only access without any further functions

1- Access the REACH dossiers submitted

- REACH-IT dossier contains the **submission report**, **annotations** on the dossier, **content** of the dossier, and a **download request function** to get the 15 submitted dossier

Home > Submitted Dossiers > Dossier Details

Details | **Submission Report** | Status of processes | Content | Accounting | Annotations

Dossier

Dossier type: Registration

Submission

Submission Number: AT120221-49
Submission Date: 13/03/2009
Is the submission an update? No
Is it a joint submission? No
Status of the dossier: Complete


Substance

Reference Number: 01-2114082123-59-0000
Substance Name: Reaction mass of 1,2-dimethoxyethane, 2-ethoxyethanol and ethylene glycol

[Request submitted file](#)

1- Access the REACH dossiers submitted

REACH - IT Dossier Content REACH - IT Dossier Section View - ...



This is an external view of Dossier.

Components **Section tree** Substance: Reaction mass of 1,2-dimethoxyethane, 2-ethoxyethanol and ethylene glycol

- 0 Related Information
- 1 General Information
 - 1.1 Identification
 - 1.2 Composition
 - 1.3 Identifiers
 - 1.4 Analytical information
 - 1.5 Joint submission
 - 1.6 Sponsors
 - 1.7 Suppliers
 - 1.8 Recipients
 - 1.9 Product and process oriented research and development
- 2 Classification and Labelling
- 3 Manufacture, use and exposure
- 13 Assessment Reports

Composition

Substance composition

Name: hyhyhyhyhy

Brief description:

Degree of purity

Degree of purity flag:

Degree of purity: 12.0 23.0

Constituents

Constituent

Constituent flag:

Reference substance: [benzene / benzene / 71-43-2](#)

EC number: 200-753-7

EC name: benzene

CAS number: 71-43-2

Typical concentration:

Concentration range:

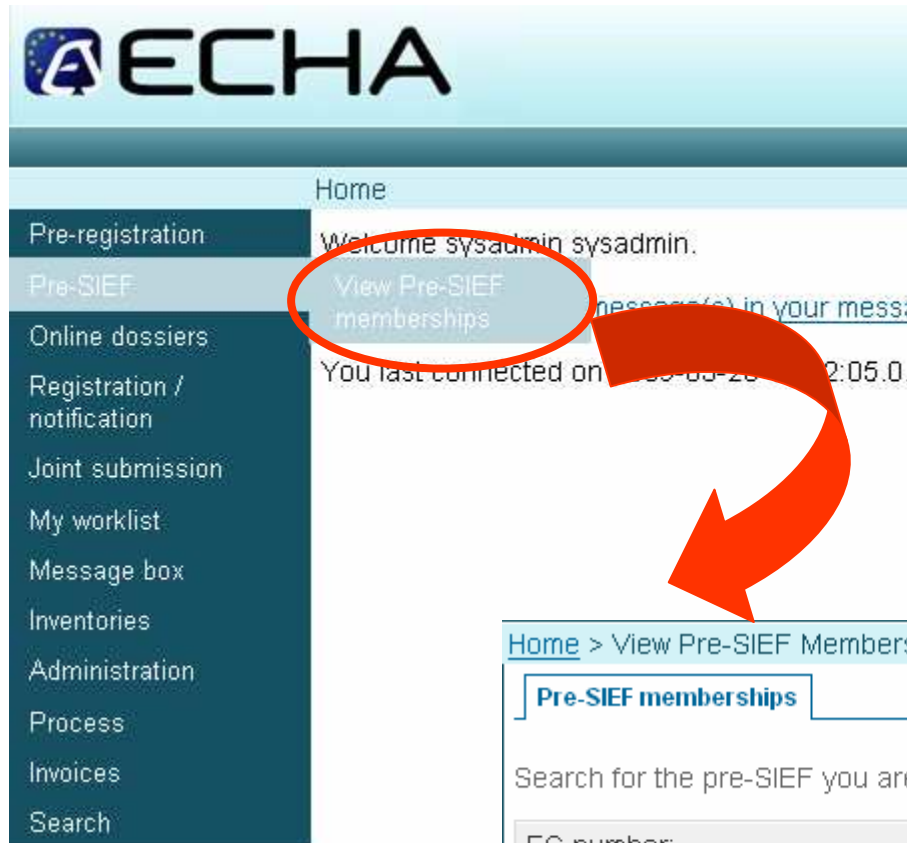
Remarks:

Impurities

No records

Additives

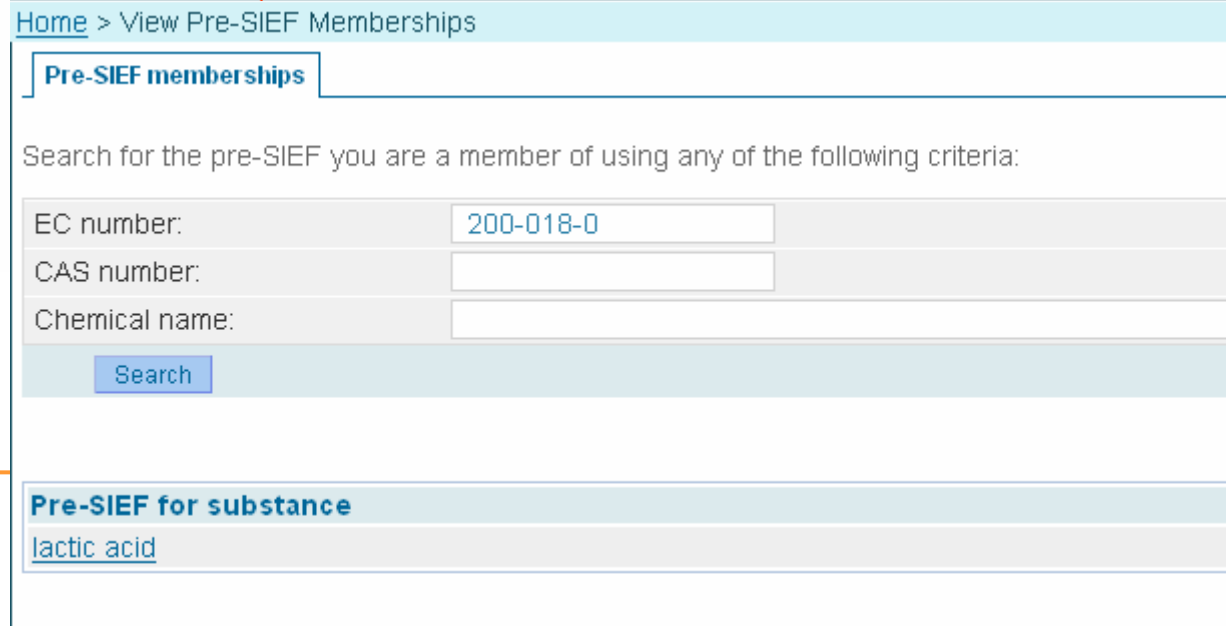
2- Search and view pre-registration and pre-SIEF data



ECHA

- Home
- Pre-registration
- Pre-SIEF**
- Online dossiers
- Registration / notification
- Joint submission
- My worklist
- Message box
- Inventories
- Administration
- Process
- Invoices
- Search

Welcome sysadmin sysadmin.
View Pre-SIEF memberships
message(s) in your messag
You last connected on 2013-03-28 12:05:0.



Home > View Pre-SIEF Memberships

Pre-SIEF memberships

Search for the pre-SIEF you are a member of using any of the following criteria:

EC number:	<input type="text" value="200-018-0"/>
CAS number:	<input type="text"/>
Chemical name:	<input type="text"/>

Pre-SIEF for substance

lactic acid

2- Search and view pre-registration and pre-SIEF data

[Home](#) > [View Pre-SIEF Memberships](#) > [View Pre-SIEF](#)

[Pre-SIEF](#) [Read across details](#) [Substance details](#)

Pre-SIEF definition

20/03/2009 10:48: New Pre SIEF member was added

Caution notice

The Agency does not take any legal liability or responsibility for information shared over this page.

Substance identification

lactic acid

The substance is identified by the following constituent(s):

EC number	CAS number	Name
200-018-0	50-21-5	lactic acid

Pre-SIEF partnership

Select	Contact organisation	Status	Info	Participant type	Reference No.	Tonnage Band	Deadline	Contact person
<input type="checkbox"/>	Hokk & Co	[A]		Registrant				Hokk & Co

[View member information](#)

[View contact information](#)

[Overview all information](#)

[Return to pre-SIEF list](#)

3- Consult the NONS claiming state of play

The MSCAs may consult:

- all the Notified substances
- **all the requests/claims** for registration number made via REACH-IT by Industry



Search for a notified substance (1/3) :



The screenshot shows the ECHA website interface for searching notified substances. On the left is a dark sidebar menu with options: Pre-SIEF, Registration / notification, Joint submission, My worklist, Message box, Inventories, Administration, Process, Invoices, and Search. The main content area has a breadcrumb trail: Home > Search Notified Substances. Below this is a form titled "Notifier criteria:" with several input fields: Notification number, EC number, Registration number, Notifier or M/I name, Notifier or M/I country (with a dropdown arrow), Notifier or M/I type (with a dropdown arrow), and Notifier claim status (with a dropdown arrow). At the bottom of the form are "Search" and "Clear" buttons. A red circle highlights the "Search" button. A red text box on the right side of the form contains the text: "Specify here one or several search criteria".

BEACH IT

3- Consult the NONS claiming state of play

Search for a notified substance (2/3) :



The screenshot shows the ECHA Reach-IT web interface. At the top, there is a navigation bar with the ECHA logo and the text "Reach-IT". Below this, a user status bar indicates "You are connected as sysadmin on behalf of ECHA - Preferences - Logo". The main content area is titled "Home > Search Notified Substances".

Under the heading "Notifier criteria:", there is a search form with the following fields:

- Notification number: 95-06-0599
- EC number: (empty)
- Registration number: (empty)
- Notifier name: (empty)
- Notifier country: (dropdown menu)
- Notifier type: (dropdown menu)
- Notifier claim status: (dropdown menu)

Below the form are "Search" and "Clear" buttons. Below the search results is a table with the following columns: Notification number, EC number, Registration number, Submission number, Notifier name, and Notifier claim status.

Notification number	EC number	Registration number	Submission number	Notifier name	Notifier claim status
95-06-0599	414-720-1	01-0000016174-75-0001	ML002544-42	COMPANY REPRESENTED (represented by COMPANY1)	Claimed
95-06-0599	414-720-1	01-0000016174-75-0000	TR015288-12	COMPANY1	Not claimed

At the bottom of the table is a "Cancel" button.

Here you can see the status of the claim

By clicking on the link you will access the Notification details

3- Consult the NONS claiming state of play



The notification details contains:

Home > View Notified Substance Details

Notified substance details			
Notification number :	95-06-0599		
EC number:	414-720-1		
Notification date:	19/03/1995		
Global tonnage band:	Between 1 to 10 tonnes/year		
Notifier details			
Notifier name	Notifier city	Notifier country	Notifier type
COMPANY1	LONDON	United Kingdom	EU importer/m
COMPANY1	LONDON	United Kingdom	Sole represen
Represented companies for the Sole Representative			
Name			
COMPANY REPRESENTED (represented by COMPANY1)			

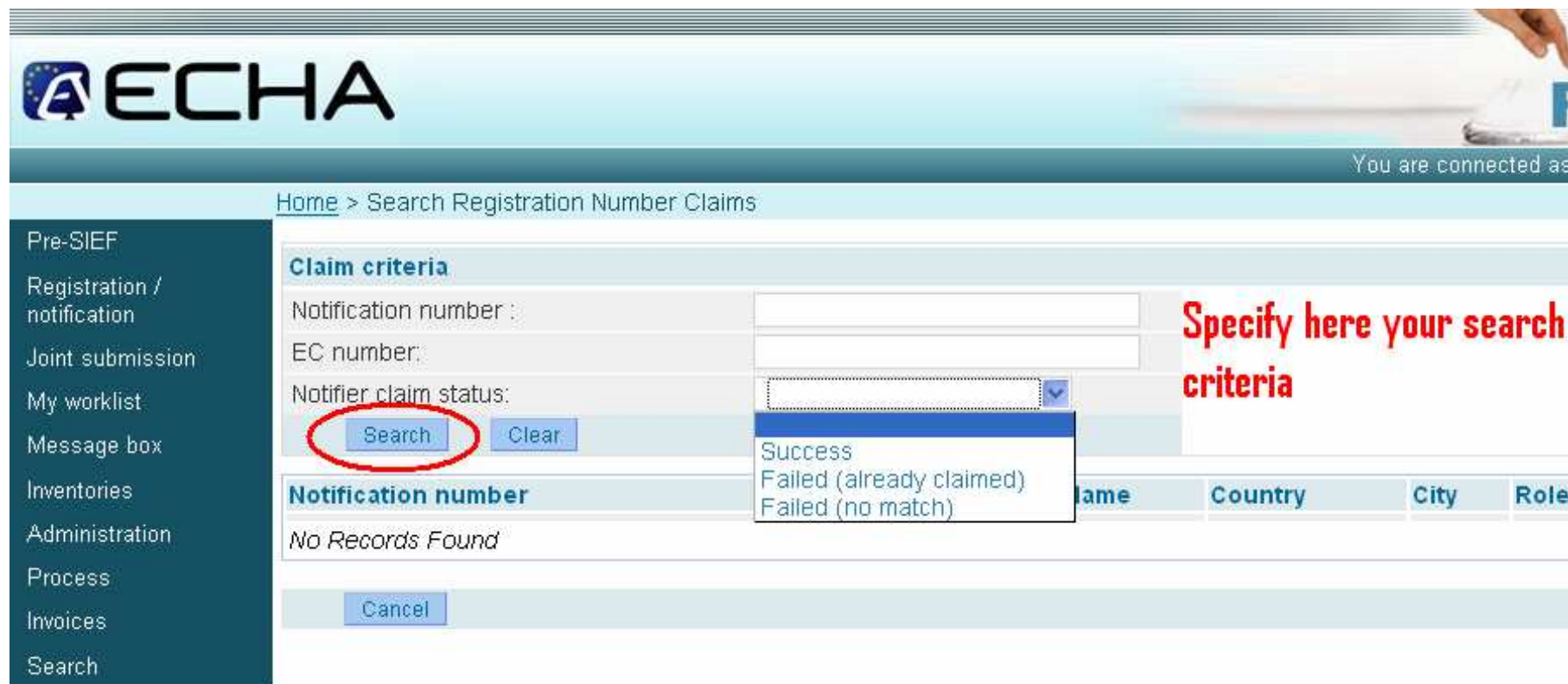
1st half of the screen:

All the info from NCD

Claims made											
EC number	Notifier name	Notifier city	Notifier country	Role	Status	Request date	Tonnage band	Claimant name	Claimant country	Remarks	Represente
414-720-1	Company1	London	United Kingdom	Only representative	Success	23/03/2009	Between 100 to 1000 tonnes/year	Sandrine et les petites bêtes	France	Change of OR under the REACH regulation. See letter of appointment attached.	Super Chem
4147201	Sandrine et les petites bêtes	Le jardin	France	EU importer/manufactur	Failed (no match)	23/03/2009	Between 1 to 10 tonnes/year	Sandrine et les petites bêtes	France	Company address has changed. MSCA has been informed.	-
414-720-1	Sandrine et les petites bêtes	Le jardin	France	EU importer/manufactur	Failed (no match)	23/03/2009	Between 1 to 10 tonnes/year	Sandrine et les petites bêtes	France		-

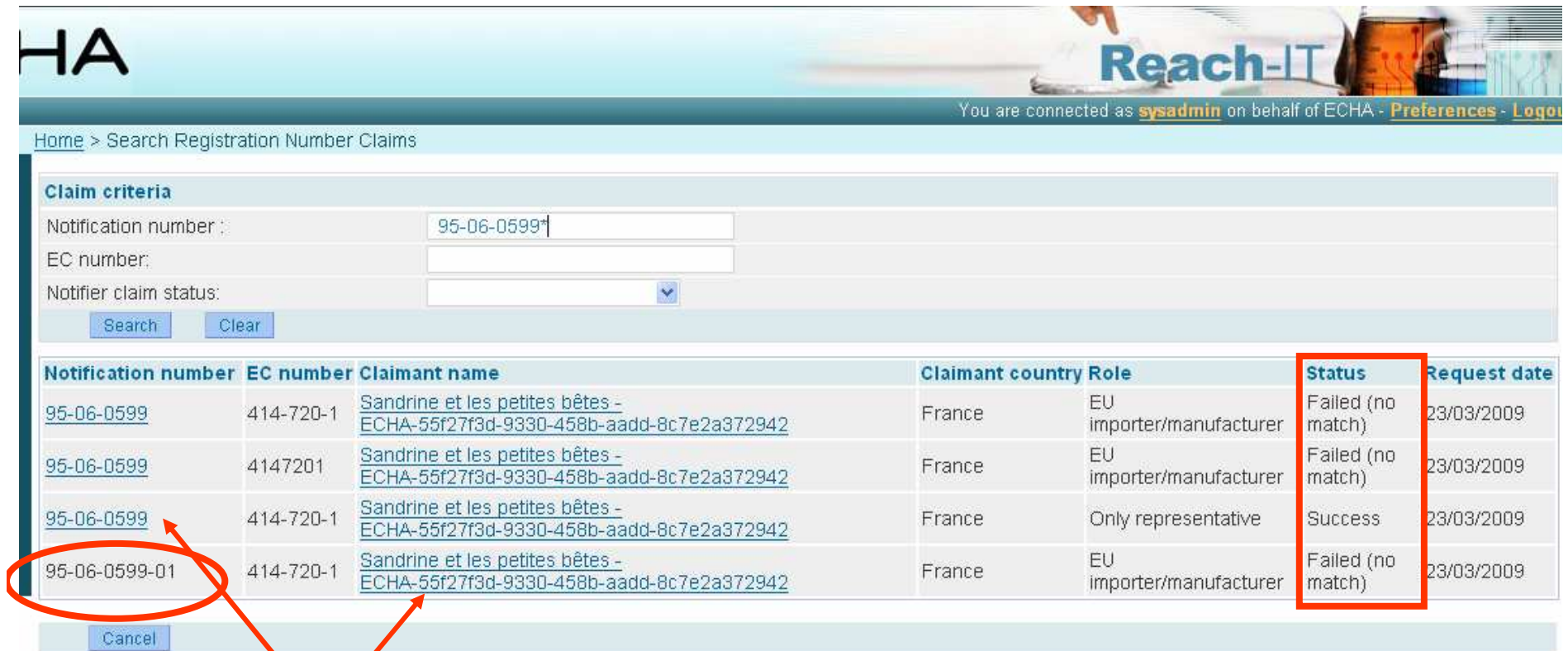
2nd Half all the claims made

Consult the claims made (1/2)



The screenshot shows the ECHA website interface for searching registration number claims. The page title is "Home > Search Registration Number Claims". On the left is a dark blue navigation menu with the following items: Pre-SIEF, Registration / notification, Joint submission, My worklist, Message box, Inventories, Administration, Process, Invoices, and Search. The main content area is titled "Claim criteria" and contains three input fields: "Notification number:", "EC number:", and "Notifier claim status:". Below these fields are "Search" and "Clear" buttons. The "Search" button is circled in red. To the right of the input fields, there is a red text overlay that says "Specify here your search criteria". Below the search fields, there is a dropdown menu with the following options: "Success", "Failed (already claimed)", and "Failed (no match)". Below the dropdown, there is a table header with columns: "Notification number", "Name", "Country", "City", and "Role". The table content shows "No Records Found". At the bottom of the search area, there is a "Cancel" button.

Consult the claims made (2/2)



The screenshot shows the ECHA Reach-IT interface. At the top, there is a navigation bar with 'Home > Search Registration Number Claims'. Below this is a 'Claim criteria' section with input fields for 'Notification number' (containing '95-06-0599*'), 'EC number', and 'Notifier claim status'. There are 'Search' and 'Clear' buttons. Below the search criteria is a table with the following columns: Notification number, EC number, Claimant name, Claimant country, Role, Status, and Request date. The table contains four rows of data. The first three rows have a 'Status' of 'Failed (no match)'. The fourth row has a 'Status' of 'Success'. The 'Notification number' '95-06-0599-01' in the fourth row is circled in red. The 'Status' column in the fourth row is also highlighted with a red box. There are red arrows pointing from the circled notification number and the highlighted status to the explanatory text below.

Notification number	EC number	Claimant name	Claimant country	Role	Status	Request date
95-06-0599	414-720-1	Sandrine et les petites bêtes - ECHA-55f27f3d-9330-458b-aadd-8c7e2a372942	France	EU importer/manufactureur	Failed (no match)	23/03/2009
95-06-0599	4147201	Sandrine et les petites bêtes - ECHA-55f27f3d-9330-458b-aadd-8c7e2a372942	France	EU importer/manufactureur	Failed (no match)	23/03/2009
95-06-0599	414-720-1	Sandrine et les petites bêtes - ECHA-55f27f3d-9330-458b-aadd-8c7e2a372942	France	Only representative	Success	23/03/2009
95-06-0599-01	414-720-1	Sandrine et les petites bêtes - ECHA-55f27f3d-9330-458b-aadd-8c7e2a372942	France	EU importer/manufactureur	Failed (no match)	23/03/2009

By clicking on the relevant link you will access:

- the Notification details
- the claimant details

- The Internal Messages are different from e-mails:
 - They are generated automatically by the system, or manually by ECHA, and delivered to the MSCA user's inbox *inside* REACH-IT
 - Their content is business-related
 - The aim of Internal messages is to inform about REACH process status (eg. Dossier submission, NONS claiming)
 - Recipient may be:
 - User: the message is intended to one user only
 - Role: the message is intended to a set of users, having the same role - a copy of the message is sent to each member.
 - Party: the message is intended to all members of a MSCA
-

4- Be informed by internal message of dossier progress



Message box folder [?](#) | [User folder](#) | [Organisation folder](#) | [Role folder](#) | [Deleted messages](#) |

Previous [Sho](#)

[Select All](#) | [Select None](#)

Select	Details	Read	Subject	Creation Date	Expire Date	Recipient
<input type="checkbox"/>	▼ Hide	Yes	Registration number successfully claimed	23/03/2009 15:06		User(sysadmin)
<p>Registration number successfully claimed</p> <p>Notification number: 95-06-0599 EC Number: 414-720-1 Notifier Name: Company1 Notifier City: London Notifier Country: GB Claimant Party: Sandrine et les petites bêtes Company UUID: ECHA-55f27f3d-9330-458b-aadd-8c7e2a372942 Role: Only representative</p> <p>1 successfully claimed submission and registration number(s): Submission Number: ML002544-42 Registration Number: 01-0000016174-75-0001 Registration Date: 19/03/1995</p>						
<input type="checkbox"/>	► Show	No	Invoice created - WW120388-99	20/03/2009 16:05		User(sysadmin)
<input type="checkbox"/>	► Show	No	Invoice created - ZH120389-24	20/03/2009 16:05		User(sysadmin)
<input type="checkbox"/>	► Show	No	Dossier business rule failure (ZH120389-24)	20/03/2009 16:00		Role(Registration Administrat Manager)

- Authority dossiers are created in IUCLID 5
- Authority dossier types include
 - Annex XV for C&L Harmonisation
 - Annex XV for Restriction
 - Annex XV for Identification of SVHC
 - Substance Evaluation

[Home](#) > [Submit Dossier Intro](#)

Registration / notification submission

Here you can initiate the submission process for registration / notification dossiers (or update you should use the same process as for the first submission of your dossier / all previously submitted valid information and the updated one (please refer to relevant information).

Fields marked with an asterisk () are mandatory.*

*Dossier type:

Proceed

Substance evaluation dossier
Annex XV - C&L harmonisation
Annex XV - Authorisation
Annex XV - Restriction

- The “User Management” functionality can only be performed by the “MSCA Manager”.
- This very first MSCA user can only be created by ECHA.
- Subsequent users in the MSCA are created by the first MSCA user (i.e. MSCA Manager)

1. Managing Users & Roles

- Add users
- Assign roles
- Update users

2. Security Features

- Reset password
- Block/unblock user account

3. Managing Authority Information

- Update general information
- Add/delete contacts

1- List of MSCA functionalities available

2- Who will have access to the MSCA functionalities ?

Who will have access to the MSCA functionalities ?



Only the MSCA users having the proper **role** will have **access** to the REACH-IT **functionalities** described before

- Roles represent capabilities/permissions given to users
- The “MSCA Manager” assigns roles to the user during the user account creation or update process.

Note: The “Reader” role is set by default

Who will have access to the MSCA functionalities ?

Role	Manage MSCA users and information	Submit Annex XV	Search and view pre-registration and pre-sief data	Search and Access REACH dossier	Be informed by internal message of dossier progress	Consult NONS
MSCA manager	X					
MSCA normal		X	X			
MSCA reader			X			
Process Manager				X	X	
NONS manager						X

Any questions ?