

## Agenda for the 36<sup>th</sup> meeting of the Management Board

**16-17 December, Rome**, Ministry of Economic Development, Via Vittorio Veneto 33

**Start of 1<sup>st</sup> meeting day: 9:30**

Item	Title	Reference
1.	Draft agenda	<b>For adoption</b> MB/A/04/2014
2.	Declarations of specific interests	Oral report
3.	Draft minutes of the 35 <sup>th</sup> meeting	<b>For approval</b> MB/M/03/2014
4.	Quarterly report on ECHA's activities	For information MB/42/2014
	<i>Courtesy visit from the industrial stakeholders regular meeting (gruppo di lavoro "Confronto con le imprese" - ca. 30 minutes)</i>	
5.	Revision of the Decision on classification on services for which charges are levied (MB/29/2010)	<b>For adoption</b> MB/43/2014
6.	Strategic development of ECHA by 2020 - including Multi-Annual Staff Policy Plan key figures	For information MB/44/2014
7.	Budget 2014	
	7.1 Transfers within the budget	For information MB/45/2014
	7.2 2 <sup>nd</sup> amending budget	<b>For adoption</b> MB/46/2014
8.	Budget and Work Programme 2015	<b>For adoption</b>
	8.1 Final budget and establishment plan	MB/47/2014
	8.2 Update of the annexes to the Work Programme	MB/48/2014
9.	Key figures for draft Budget and structure of the Work Programme for 2016	<b>For endorsement</b> MB/49/2014
10.	ECHA Committees	
	10.1 Appointment of members	<b>For decision</b> MB/50/2014
	10.2 Managing the workload of RAC and SEAC	<b>For endorsement</b> MB/51/2014
	10.3 Observers' attendance in the authorisation application process	For information MB/52/2014

**End of 1<sup>st</sup> meeting day: ca. 18:00**

**Start of 2<sup>nd</sup> meeting day: 9:30**

Item	Title	Reference
11.	Substance Identification in registration dossiers – a strategy for improvement (including completeness check)	<b>For endorsement</b> MB/53/2014
12.	Revision to Guidelines on managing cash reserves deriving from fees and charges	<b>For approval</b> MB/54/2014
13.	Adoption of implementing rules	<b>For adoption</b>
	13.1 ECHA Financial Regulation	MB/55/2014
	13.2 EU Staff Regulations	MB/56/2014
14.	Audit	
	14.1 Report from the Working Group audit – incl. report on IAS audit on applications for authorisation	For information MB/57/2014
	14.2 Sharing the Internal Audit Capability with GSA Agency	<b>For endorsement</b> MB/58/2014
	14.3 Revised mission charter of the IAS	<b>For adoption</b> MB/59/2014
15.	ECHA Anti-Fraud Strategy	<b>For adoption</b> MB/60/2014
16.	ECHA Transparency Approach	<b>For adoption</b> MB/61/2014
17.	Annual report from the Quality Manager	For information MB/62/2014
18.	Nomination Reporting officers for members of Board of Appeal	<b>For decision</b> MB/63/2014
19.	Information items without discussion	For information
	- Report from written procedures	
	- Final revised Decision Transfer of fees for Member States	
	- ECHA roadmap towards 2018 REACH registration deadline	
	- Report on follow-up of discharge 2012	
	- Summary report from 4th MSCA Directors' meeting	
20.	AOB	

**End of 2<sup>nd</sup> meeting day: ca. 17:00**