

## **24<sup>th</sup> Meeting of the Management Board**

**15-16 December 2011**

### **Agenda**

**Helsinki**

**European Chemicals Agency, Room Margot Wallström**

#### **Start of 1<sup>st</sup> meeting day: 09:30**

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|--|-------------------------------|
| 1. Draft agenda  | <b><i>For adoption</i></b>    |
| 2. Declaration of specific interests related to the agenda   | <i>Oral report</i>            |
| 3. Draft minutes of the 23 <sup>rd</sup> Management Board meeting  | <b><i>For approval</i></b>    |
| 4. Budget 2011   |                               |
| 4.1 Second amending budget 2011  | <b><i>For adoption</i></b>    |
| 4.2 Transfers within the budget  | <i>For information</i>        |
| 5. Resources and planning for 2012   |                               |
| 5.1 Final Budget and Establishment Plan for 2012   | <b><i>For adoption</i></b>    |
| 5.2 Work programme for 2012 – review and update of annexes   | <b><i>For adoption</i></b>    |
| 5.3 Update of the work plan on international activities  | <b><i>For endorsement</i></b> |
| 6. Future tasks and challenges of ECHA up to 2017  | <b><i>For endorsement</i></b> |
| 7. Third country participation in ECHA's work, including background note on criteria for the participation                         | <b><i>For decision</i></b>    |
| 8. Update of the multi-annual strategic audit plan   | <i>For information</i>        |
| 9. Appointment of Committee members  | <b><i>For decision</i></b>    |
| 10. ECHA Secretariat Assessment of the Need for and Feasibility of Enhancing Multilingual Communication in the Agency's Operations | <i>For information</i>        |
| 11. Report from the Executive Director   | <i>For information</i>        |
| 12. Multi-annual planning for IT systems   | <i>For information</i>        |

13. External communication / stakeholder involvement *For endorsement*
- 13.1 ECHA's approach towards involving accredited stakeholder organisations in the Agency's work
- 13.2 External communications strategy

**End of first meeting day: ca. 18.00 on 15 December**

**Start of 2<sup>nd</sup> meeting day: 09:30 on 16 December**

14. Prolongation of the mandate of the Executive Director – next step *For decision*
15. Reports from subgroups of the Management Board *For information / decision*
- 15.1 Report from the working group on audit matters
- 15.2 Report from the working group on transfer of fees
- 15.3 Report from the advisory group on dissemination
16. Establishment of an Ethical Committee *For decision*
17. Review of implementing rules for Article 9 of the EU Staff Regulation – Setting up of a Staff Committee *For adoption*
18. Review of the decision MB/77/2009(D) – payment of witnesses BoA *For decision*
19. Update on the Agency's Work Plan on substances on nanoscale *For information*
20. Update on biocides / outcome of legislative process *For information*
21. Any other business
- Review of ECHA (Art 75 REACH)
  - Outcome of the SON meeting
  - MSCA Planning meeting
  - C&L inventory - state of play
  - Expected number of substances on the candidate list

**End of meeting: ca. 14.00 on 16 December 2011**