

Privacy statement concerning the processing of personal data on the occasion of ECHA meetings and events

Personal data will be processed in accordance with Regulation (EC) no. 45/2001 of the European Parliament and of the Council on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data.

Purpose

The purpose of the personal data processing is the organisation and management of ECHA meetings and events, including the management of contact lists, invitations and participants.

Personal data collected and further processed

- Identification data necessary for the organisation and management of the meeting or event, such as the name, profession, contact details, including the postal address, e-mail and phone number of participants and speakers. For most of the meetings and events organised by ECHA, the attendance list with the names and affiliation details is rendered public on the relevant page in the ECHA website;
- ECHA may organize photo shoots and spread information including photos by means of ECHA's corporate social media accounts such as Twitter. In the context of certain meetings ECHA may organize live webstreaming and video or audio recording. These tools are only applied after due notification to the event audience offering the possibility to opt out;
- Information about the arrangements for travelling & accommodation and banking information, in order to reimburse travel expenses or to pay allowances.

Data controller

The Unit or Department of ECHA in charge of the organisation of the relevant meeting or event.

Recipients of personal data

ECHA staff, ECHA's contractor for the organisation of meeting and events, conference organisers and participants, ECHA's travelling agency as concerns information on travelling arrangements and accommodation, without prejudice to a possible transfer to bodies in charge of a monitoring, auditing or inspection task in accordance with European Union legislation.

Attendance lists, presentations and pictures as well as any webstreaming and/or audio/video recording may be made available on the website of ECHA and/or on social media (see above).

Data retention

Collected personal data are recorded and stored as long as follow-up actions are needed in the context of the meeting or event concerned. For the purpose of contacting audiences in the future in the context of ECHA's activities, ECHA may retain personal data in a database, specifically designed for this purpose. If you do not agree with this, please contact the Controller by using the Contact Information in the registration tool or in the invitation letter.

Contact and exercise of rights

Should you require further information concerning the processing of your personal data or exercise your rights (e.g. access or rectify any inaccurate or incomplete data), please use the Contact Information mentioned in the registration tool or in the invitation letter to the meeting or event concerned.

Recourse

For any questions or complaints with regard to the processing of your personal data you can contact the Agency's [Data Protection Officer](#). In case you do not receive a satisfactory outcome, you can have recourse to the [European Data Protection Supervisor](#).